



## Efficiency and Performance Sub (Finance) Committee

**Date:** TUESDAY, 30 MARCH 2021

**Time:** 1.45 pm

**Venue:** VIRTUAL PUBLIC MEETING (ACCESSIBLE REMOTELY)

**Members:**

Jeremy Mayhew (Chairman)	Deputy Clare James
Deputy Jamie Ingham Clark (Deputy Chairman)	Oliver Lodge
Randall Anderson	Alderman Nicholas Lyons
Deputy Roger Chadwick	Paul Martinelli
Dominic Christian	Hugh Morris
James de Sausmarez	Deputy Philip Woodhouse
Alderman Sir Peter Estlin	

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### Accessing the virtual public meeting

**Members of the public can observe this virtual public meeting at the below link:**

<https://youtu.be/H-oQk-ONlvw>

This meeting will be a virtual meeting and therefore will not take place in a physical location following regulations made under Section 78 of the Coronavirus Act 2020. A recording of the public meeting will be available via the above link following the end of the public meeting for up to one municipal year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

**John Barradell**  
Town Clerk and Chief Executive

# AGENDA

## Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES OF THE PREVIOUS MEETING**  
To agree the public minutes of the meeting held on 26<sup>th</sup> February 2021.  

**For Decision**  
(Pages 1 - 4)
4. **GUILDHALL - NEW WAYS OF WORKING UPDATE**  
Report of the City Surveyor.  

**For Information**  
(Pages 5 - 12)
5. **AN IT AND DIGITAL ROADMAP FOR MORE EFFICIENT WAYS OF WORKING**  
Report of the Chamberlain.  

**For Information**  
(Pages 13 - 20)
6. **TIMETABLE FOR 12% REDUCTION DEEP DIVES**  
Joint Report of the Town Clerk & Chief Executive and the Chamberlain.  

**For Information**  
(Pages 21 - 28)
7. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**
8. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
9. **EXCLUSION OF THE PUBLIC**  
MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.  

**For Decision**

## **Part 2 - Non-Public Agenda**

10. **NON-PUBLIC MINUTES OF THE PREVIOUS MEETING**

To agree the non-public minutes of the meeting held on 26<sup>th</sup> February 2021.

**For Decision**  
(Pages 29 - 34)

11. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

12. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**